

Acct No. _____ Business Name _____ Mailing Address _____ City, State, Zip _____
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2010
 Amended

Business Personal Property (BPP) Declaration

Return to the Assessor's Office on or before February 1, 2010

The U.S. Postmark will be used to determine timely filing. There is no extension for filing provided in the CBJ Code.

SECTION A – No Longer in Business?

STATEMENT OF SALE OR CLOSURE

BPP Account No. _____ (Required) Business Name _____

If option 1 or 2 below applies, check the appropriate box, sign the Statement of Sale or Closure and return to the Assessor's Office.

- 1. Sold (new owner name) _____ Date of Sale _____
- 2. Operated less than 90 days in 2009, closed prior to January 1, 2010 and no longer possess BPP.

If option 3 or 4 below applies, check the appropriate box, provide the close date, **proceed to STEP 2** of the Filing Instructions.

- 3. Operated less than 90 days in 2009, closed/ceased prior to January 1, 2010, but possess BPP in the CBJ. Provide Date of Closure: _____
- 4. Operated 90 or more days in 2009 and have permanently closed/ceased prior to January 1, 2010. Provide Date of Closure: _____

With regard to said business I do declare, subject to the penalties imposed by CBJ Ordinance, 15.05.060 (f) that to the best of my knowledge and belief the statement above is true, correct and complete.

Signature _____ Date _____

Print Name _____ Contact Telephone No. _____

SECTION B – Active Business with no BPP to Declare

- If you have an active business with no BPP to declare, check this box. A brief explanation as to why there is no BPP to declare is required.

Proceed to SECTION I - AFFIDAVIT, (page 6)

SECTIONS C thru G – Business Personal Property Additions.
Do not list property already declared on the Personal Property Account Report.

SECTION C - Furniture and Fixtures

Item Description	Percentage Business Use	Year Purchased	Original Cost	Market/ Depreciated Value
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____

SECTION D – Computers and Software

Item Description	Percentage Business Use	Year Purchased	Original Cost	Market/ Depreciated Value
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____

SECTION E – Machinery and Equipment

<u>Item Description</u> (Year, Make, Model)	<u>Vehicle Identification No.</u>	<u>Percentage Business Use</u>	<u>Year Purchased</u>	<u>Original Cost</u>	<u>Market/ Depreciated Value</u>
_____	_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	_____	\$ _____	\$ _____

SECTION F – Automobiles and Delivery Equipment (Do not report items subject to the Motor Vehicle Registration Tax (MVRT) in this section – see page 8 of the Filing Instructions or contact our office for more information)

<u>Item Description</u> (Year, Make, Model)	<u>Vehicle Identification No.</u>	<u>Percentage Business Use</u>	<u>Year Purchased</u>	<u>Original Cost</u>	<u>Market/ Depreciated Value</u>
_____	_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	_____	\$ _____	\$ _____

SECTION G – Leased or Rented Business Personal Property (Do not report real estate)

<u>Owner, mailing address, city/state/zip</u>	<u>Item Description and Lease or Model Number</u>	<u>Date Lease Began</u>	<u>Original Cost</u>	<u>Lease Pmt/ Market Value</u>
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____		
_____	_____	_____		

SECTION H – Supplies, Non-Consumables and Expensed Items as of January 1, 2010

Part A – Supplies

\$ _____ Office, maintenance, janitorial, medical, dental, barber and beauty supplies.
 \$ _____ All other miscellaneous supplies not listed above.

\$ _____ Fuels held for consumption
 \$ _____ Replacement or spare parts

Part B – Non Consumables

\$ _____ Restaurant and hotel items such as linens, towels, glassware, china, etc.

Part C – Expensed Items

\$ _____ Expensed items, including Section 179 items not listed elsewhere.

SECTION I -AFFIDAVIT

I, _____ (Please Print), hereby declare, subject to the penalties imposed by the City and Borough of Juneau Ordinance (CBJ), 15.05.060 (F) that I have examined this return on _____ (Date), including the Personal Property Account Report and the attached documentation and to the best of my knowledge and belief it is true, correct and complete, and that it includes all personal property possessed or controlled by this company on January 1, 2010.

Taxpayer's Signature: _____

Printed Name: _____ Telephone Number: _____

Title (Owner, Partner, Officer or Authorized Agent): _____ E-mail Address: _____

Preparer's Signature, if prepared by a person other than the taxpayer: _____