



CITY AND BOROUGH OF JUNEAU, ALASKA
Finance Department – Assessor Office
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2009 BUSINESS PERSONAL PROPERTY (BPP) SHORT FORM DECLARATION

Filing Deadline: February 2, 2009 (The U.S. Postmark will be used to determine timely filing.)

Account No. _____ **Business Name:** _____

Merchants conducting business within the City and Borough of Juneau (CBJ) are required to annually declare (file) the value of their tangible personal property that has Tax Situs in the CBJ. Starting this year, the CBJ is implementing a BPP Short Form Declaration for merchants with less than \$60,000 in depreciated assessed personal property value. Our records indicate that your previously reported BPP has a current depreciated assessment value of \$_____. You are eligible to file the Short Form Declaration, if your 2008 property additions and/or deletions would still result in your depreciated property values remaining less than \$60,000. If you qualify to file the Short Form, proceed by completing this form (check Box 1 below and if your business has sold or closed, complete question 2). Once you have provided the requested information, sign and date the Affidavit and return this form to the CBJ.

If you do not qualify to file the Short Form because your depreciated property now exceeds \$60,000, you must file the Standard Form. Contact the Assessor's Office for the Standard Declaration Form.

Note that Businesses are required to file the 2009 Standard Declaration Form if the:

- Businesses' depreciated property values exceed \$60,000, OR
- Business has not previously filed a BPP Declaration (a new business), OR
- Business is registered with multiple BPP accounts, OR
- Business will be filing an application for Community Purpose or Economic Development Exemption.

BPP Declarations and all attachments are subject to audit verification. Failure to file a property declaration or making a false affidavit with the intent to evade taxation is a Class A misdemeanor. (CBJ 15.05.060(f))

If you have questions, concerns or need additional information regarding the declaration of your property values or you need the Standard Declaration Form please contact the Assessor's Office.

2009 BUSINESS PERSONAL PROPERTY DECLARATION AND AFFIDAVIT

Account No. _____

1. **The 2009 Business Personal Property (BPP) assessed value for this account is \$60,000 or less.**

2. **SALE OR CLOSURE OF BUSINESS (Check all that apply)**

Sold Business. Date of Sale: _____ New owner Name: _____

*Closed prior to January 1, 2009

Please provide the date of Closure: _____

Retained the BPP in the CBJ

No longer possess BPP in the CBJ

Operated more than 90 days in 2008

*Operated less than 90 days in 2008

* This option does not apply to seasonal businesses that are inactive or close for their "off season" but intend to operate in the CBJ the following calendar year.

AFFIDAVIT

I, _____ (Please Print) hereby declare, subject to the penalties imposed by the City and Borough of Juneau (CBJ), 15.05.060(F) that I have examined this return and to the best of my knowledge and belief it is true, correct and complete, and includes all business personal property possessed or controlled by this company on January 1, 2009.

Taxpayer's Signature _____

Print Name _____ E-mail _____

Date _____ Telephone No. _____